



LUNGSOD NG  
**PASIG**  
UMAAGOS ANG PAG-ASA

OFFICE OF THE MAYOR

**NOTICE TO PROCEED**

29 June 2023

Date

**BIOTECH SYSTEMS TRADING CORPORATION**  
109 A Sct. Dr. Lazcano St. Sacred Heart  
Quezon City

Dear Sir/Madam:

We wish to inform you that your contract for the **One-Time Preventive Maintenance and Calibration of Laboratory Equipment** for the **Pasig City General Hospital** under **Purchase Request No. 100-23-04-746**, covered by **Purchase Order No. 23-06-0324** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme: **JOHN PAUL MASANGCAY**  
Authorized Representative  
**BIOTECH SYSTEMS TRADING CORPORATION**

Date: June 29, 2023